



Policy Name	Principal Investigator/Project Director Eligibility Policy
Policy Number	12000.010
Effective Date	May 23, 2017
Administrative Division	Division of Research and Federal Relations
Unit	Sponsored Programs
Revised Date	

## 1.0 Policy Statement

The University requires that individuals identified to serve as a Principal Investigator/Project Director of an externally sponsored project be classified as a permanent full-time employee of the University at the time of proposal submission. Research staff, post-doctoral fellows, and visiting professors classified as temporary employees may serve as Co-Principal Investigators only.

## 2.0 Purpose

This policy outlines the eligibility requirements of individuals identified as Principal Investigator/Project Director.

## 3.0 Definitions

- 3.1 Principal Investigator/Project Director – Individual primarily responsible for the scientific, technical, administrative and financial activity for externally funded projects.
- 3.2 Co-Principal Investigator – Individual who shares or assumes responsibility for the scientific, technical, administrative and financial activity for externally funded projects or leads on a sub-project contained in the larger proposed project

## 4.0 Additional Information

- 4.1 Exceptions to this policy will be addressed based upon the receipt of a written request from the Dean justifying the exception and stating the level of commitment and responsibilities that the department will assume. Additionally, any exception must have the necessary experience and independence to successfully administer the project, should the proposal be funded.

## 5.0 Employee Adherence

Employees are required to adhere to these guidelines. Willful disregard of this policy shall be considered non-compliance and may result in a formal reprimand up to and including termination. The information stated in this policy pertains and applies to applicable employees, departments and funding sources of the University.